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DDA 87-0847
24 April 1987

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 24 April 1987

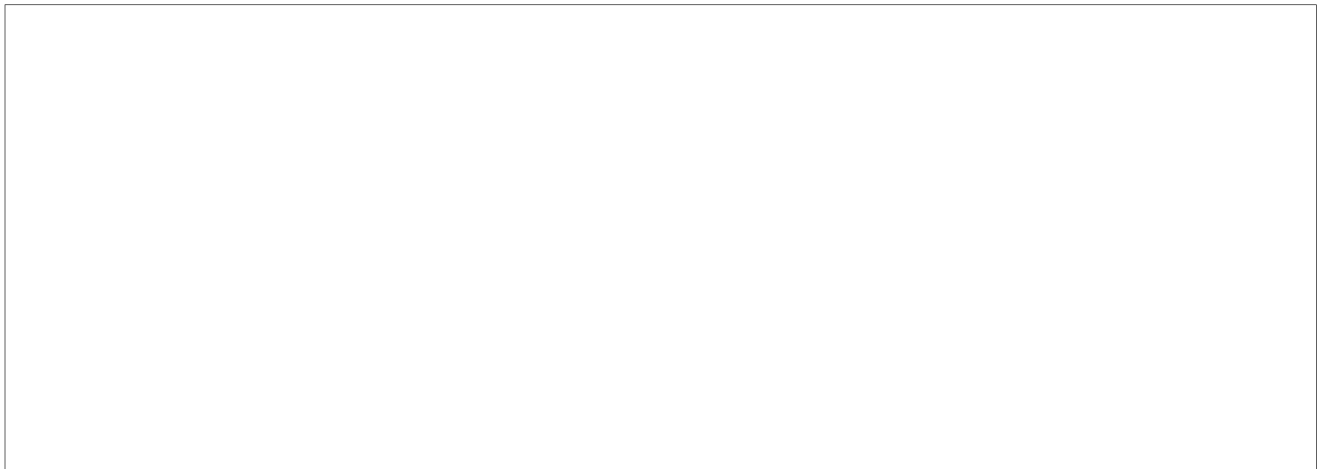
1. Office of Personnel representatives addressed approximately 75 students at the United Negro College Fund Job Fair at the Department of Labor in Washington, D.C., where 31 application forms were given out.

25X1 2. As of 17 April 1987, total Thrift Savings Plan enrollments stood at
[] Of these, [] individuals or some 39 percent of those participating
25X1 had elected to contribute the maximum percentage possible of their base pay.
25X1 Of the [] Headquarters enrollments, 29 percent are for the maximum
25X1 possible, []
[] Slightly less than two weeks remain of the first Thrift Open Season.

3. On 20 April Professor Rudiger Dornbusch of the Massachusetts Institute of Technology presented the first guest lecture in the Office of Training and Education's (OTE) "Distinguished Economist Lecture Series." His talk on "The United States in the World Economy" was extremely interesting and timely and stimulated a wide range of questions from the audience.

25X1 4. OTE's Management Training Branch conducted a special running of
Managing in CIA [] for current and future
Directorate of Operations managers. This was the first running composed
solely of personnel from one directorate, and the students strongly endorsed
the course.

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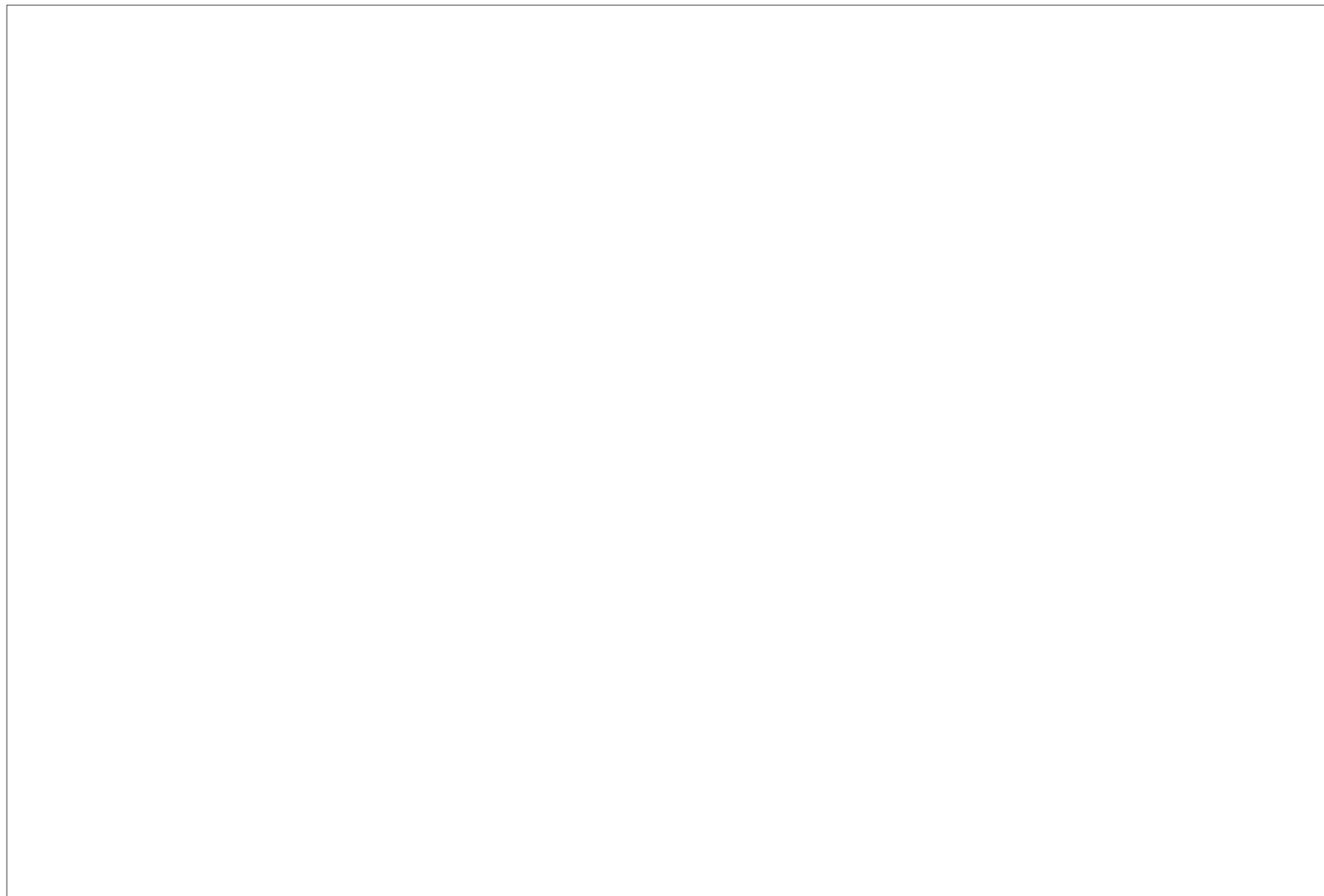


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9. The Office of Logistics reports that work was completed within the New Headquarters Building (NHB) North Tower filter room and was accepted on 20 April by the government from the contractor. OIT can now begin work to provide the communications link between the Original and New Headquarters Buildings, which is critical for moving components into NHB.

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12. Representatives of the Office of Medical Services (OMS) presented courses on Personal Stress Management and Organizational Stress Management for OC

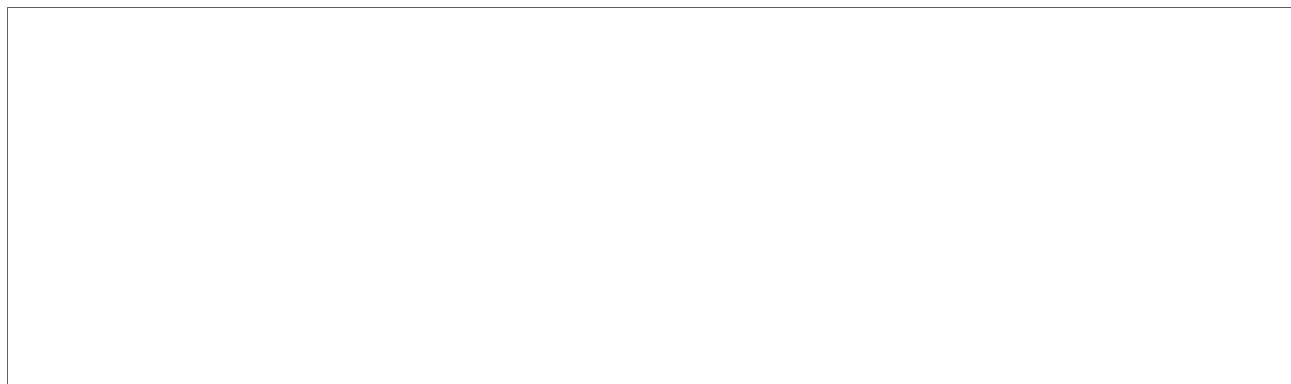
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13. On 20 April the Office of Security (OS) Polygraph Division, in cooperation with Clearance Division, OMS and OP, implemented a new system for processing applicants which will decrease the amount of time applicants are involved in polygraph processing and facilitate communication between the involved components.

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WFD William F. Donnelly /

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25X1 ORIG: DDA/MS []/da/24 April 1987 (WANG 3017)

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